

Cedars Before and After School Club at Berkswich CE Primary School			
Reference Number C11	Shared with Staff October 2024	Ratified by Governing Board October 2024	Review Date October 2026
Policy Title	Cedars – Staff Code of Conduct Policy Addendum		

The Cedars Staff Code of Conduct operates within the Christian ethos of the school, and has been written to reflect an understanding that God seeks to cherish and protect all members of the school community. The values which underwrite this statement are based on our Christian ethos and seek to allow all to flourish and grow into the people God has created them to be.

Cedars staff are included in the schools Code of Conduct for all Employees.

The policy expects all pupils to receive high-quality opportunities in a safe, positive and respectful environment.

Employees at the school should ensure that their own behaviour, and the manner in which they conduct themselves with colleagues, pupils, parents and other stakeholders, sets a positive and professional example for pupils. This will include, for example:

- speaking to all with care and respect at all times
- modelling inclusive and compassionate behaviours
- being ready to start work on time
- wearing appropriate dress for the activities
- checking areas before the children arrive and updating risk assessments to ensure that the children are safe within the environments used
- understanding Keeping Children Safe in Education (DfE) within the context of Cedars
- following all of the schools safeguarding policies and procedures
- acting in accordance with Cedars policies

We recognise that the majority of staff members act appropriately and treat each other with dignity and respect; however, we consider it important to clarify the expected standards by adopting the school's Code of Conduct for Employees. This document is reviewed annually and can be accessed: <https://www.berkswichceprimary.co.uk/statutory-policies-and-documents-including-linked-/>.