

What are the hazards?	Who may be harmed? How?	Control measures already in place	What is the risk? H/M/L	Any further actions if any – by whom and when?	Action completed	What is the risk rating? H/M/L
Exposure to COVID-19 Virus could spread Virus could be transferred to hands and to surfaces	All pupils and staff in school Through close contact e.g. touching surfaces, door handles etc.	Signage which will inform staff and pupils of designated outdoor areas Children have been split into two learning groups and will rotate inside and outside (no more than 8 in a group) Frequent handwashing – encouragement from staff to keep hands clean Hand sanitizer in classroom especially at the door to the classroom	M	Staff will ensure that when all children in their social bubble who are present, are made aware of the designated areas that they are permitted to use NGB has split the children according to age and added to lesson planning where each group will be learning SM/LA/JG to ensure that there is sufficient handwashing and cleaning supplies in the classroom for pupils and staff to wash their hands Signage to remind pupils and staff of the need to hand wash Staff to ensure enough sanitizer for use by pupils and staff	Nursery child to enter through children's entrance straight to Nursery classroom. SM/LA/JG to explain which areas we can use and to remain with children when expected to SM/LA/JG to check after each day to ensure enough supplies for following day SM/LA to place around classroom and remind children verbally SM/LA/JG to check stock at end of day	M

		Staff to clean surfaces in classroom including door handles, tables, chairs and any plastic resources being used by pupils Children are to wash their hands thoroughly before snack and lunchtime Resources/ activities are and will remain at 2.3m distance from one another during the day. Sharing of toys and resources should be reduced Resources that children are to repeatedly use are to be laminated and wiped down. Paper resources will not be shared.		SM/LA/JG to ensure that areas such as door handles to entry and exit doors are cleaned regularly SM/LA/JG to monitor hand washing before meal times SM/LA/JG to put resources/ activities 2.3m distance from one another at the beginning of the lesson. Spots will be used on the carpet to show where the children can sit 2.3m apart. SM/LA/JG to ensure that mark making resources are not shared as children will use their individual pots. SM/LA/JG to make sure continuous provision that is put out can be easily wiped and cleaned regularly throughout the day SM/LA/JG will ensure that all children's paper resources (e.g.	SM/LA/JG will ensure hard surfaces are cleaned at end of each day SM/LA/JG to move resources/ activities back to 2.3m at the end of the day. SM/LA/JG to ensure that these are wiped down at the end of each day. SM/LA/JG will wipe these down at the end of each day.	
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		Soft furnishings and other unnecessary items will be removed from the classroom and stored in the classroom cupboard. Water tray to be removed from the classroom Children are not to play with playdough Bins emptied by caretaker at end of each day. Tissues are provided to all children if they have sneezed/blow their nose.		a worksheet or their workbook) are ready on the adult led table prior to the lesson beginning. SM/LA/JG to ensure all soft furnishings are removed from the classroom and not brought into the class by the children. SM/LA/JG to remove the water tray and put it into the cupboard SM/LA/JG to make sure playdough is not used for continuous provision SM/LA/JG to alert Mr Kelly or designated cleaning staff if bin becomes too full during the day. SM/LA/JG to ensure all plastic bins are wiped down in the morning, lunch and at the end of the day. SM/LA/JG to ensure that there is a box of tissues available in the classroom.	SM/LA/JG to check the classroom at the end of the day for these. SM/LA/JG to check that bins have been emptied the previous day in the morning. SM/LA/JG to ensure there are tissues ready for the next day.	
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		Keep windows open to ensure ventilation Staff to use aprons, gloves, facemasks and wipes when changing children/ supporting children with toileting Children to use the Nursery outdoor area in small groups Children to be taught for two lessons a day in their outdoor area	SM/LA/JG to ensure children place 'use tissues' in separate lined bin which can be tied at the end of each day. SM/LA/JG to make sure all windows are open SM/LA/JG to make sure stock of aprons, gloves, facemasks and wipes is plenty and kept in the box under the toilet sinks SM/LA/JG to ensure children wash their hands before and after being in this area. NGB to ensure two lesson a day are planned to be taught outside. SM/LA/JG to decide if the weather is unsuitable for this to take place (e.g. excessive rain). NGB will ask parents to plan appropriately for the day when packing their child's bag and to ensure that they can apply this themselves e.g. bringing sun-cream.	SM/LA/JG to place tied 'tissue' bin liner in the black bin (non-recycling) at the end of the day. SM/LA/JG to make sure windows are shut at the end of each day	
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		Outdoor area resources need to be wiped and safe for children to use Consider how you can use technology to communicate with parents and carers digitally, for example when providing handover information at the end of the day.		SM/LA/JG to ensure all resources are wiped after each groups use SM/LA/JG to put resources/ activities 2.3m distance from one another at the beginning of the lesson outdoors. SM/LA to ask Mr Kelly to send a text to communicate with parents and carers or telephone them.		
Child may become unwell or may suffer injury from trip/fall etc. in classroom or in outdoor area	Teacher/Children in social bubble.	SM/LA/JG to use the classroom first aid kit to aid the child. If teaching alone and the child needs further medical assistance/assessment, SM/LA/JG to ring or use the online communication system to contact an office member to collect the child.	M	SM/LA/JG to wear PPE (disposable gloves). Child will be collected and taken to SEND room where medical support will be given to child. PPE will be worn for the protection of child and staff member. The school notification system will be used to alert other	SM/LA/JG to ensure first aid kits is fully stocked for the next day. SM/LA/JG to alert medical staff regarding pupil using school notification system. Medical staff to collect child from classroom and	M

Child may show signs of symptoms of Covid-19.		SM/LA/JG to immediately contact the office for the child to be collected and the whole school risk assessment to be followed.		members of staff of child feeling unwell and location of child. SM/LA to ensure that JG is aware of all of the symptoms of Covid-19. SM/LA to place list of symptoms on back of cupboard door.	escort to SEND room for attention. SM/LA/JG to remain updated of any new guidance regarding Covid-19 symptoms.	
Medical conditions – some children will need to have access to their medical items e.g. inhaler.	Children with medical conditions.	All children's medical conditions are to be kept in locked cupboard in classroom.	M	SM/LA/JG to ensure they are aware of all children's medical need in our social bubble. SM/LA to place medical needs list on back of cupboard door.	SM/LA/JG will ensure that all medical items are stored safely in Nursery classroom cupboard	M
Medical conditions may change an individual's risk of Covid-19.	Children with medical conditions and staff.	Individual risk assessments written for all attending school children with asthma or respiratory medical conditions.	M	SM/LA/JG to ensure they have thoroughly read the individual's risk assessment.	SM/LA/JG to keep individual risk assessments in social bubble area.	M
Communication – staff member may need to contact or inform other staff member of an issue of keeping in contact with other members of staff on site	Our social bubble	Staff members will keep mobile phones in the classroom and understand how to use the online communication system.	M	The school notification system will be used to communicate. Mr Kelly will inform us how to use this on inset Day (1st June).	Computer will always be left on to ensure that any notifications can be viewed immediately	M
Children may be nervous or	Our social bubble	NGB to plan lessons and sessions which	M	SM/LA/JG will allow the children time to explain their feelings	SM/LA/JG to inform parents via	M

anxious during this process. They may be unsure of coming to school.		allow the children to talk about their feelings and deal with emotions they may be having.		and discuss anything they may be worried about.	phone after school if their child has shown significant emotional worries.	
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