

Berkswich CE Primary School			
Reference Number S22/23b	Shared with Staff September 2020	Ratified by Governing Board September 2020	Review Date September 2021 (or sooner if necessary in the light of government guidance)
Policy title	Covid-19 Appendix for the Berkswich CE Behaviour Principles Statement / School Behaviour, Rewards and Discipline Policy – Revised September 2020		

The safety and well-being of our children, staff and wider community is paramount. In light of the need for children to behave differently when returning to school and the new systems at Berkswich CE which support a full reopening to children on 2nd September 2020, this appendix outlines changes in the behaviour policy which will remain in place whilst the new systems are in place.

All staff will continue to reward, praise and celebrate high-levels of behaviour, thoughtful consideration and individual achievements as would usually be the case. The amendments to the Behaviour Policy are in no way to undermine the positive and caring ethos of the school.

Children's happiness and safety of the utmost importance and this appendix works alongside the school's pastoral provision to offer wellbeing and mental health support to children and families as needed.

The appendix has been added up in response to new government guidance and to ensure that all members of our school community continue to uphold the highest standards of behaviour and consideration for others. Behaviour which increases risks to others will not be tolerated.

All children, and parents where applicable, will be expected to adhere to the following additions to the school's behaviour policy.

Follow any altered routines for arrival or departure

- parents and children will be expected to drop off and pick up at their allotted time and adhere to the entry and exit procedures and any instructions related to arrival or departure given by staff in writing or verbally.
- older children who walk on their own will be requested to be accompanied by a parent if they are unable to meet this expectation.
- parents are politely requested not to gather around the school entrances, even when socially distanced, so that all are able to pass through entrances and exits and continue to socially distance.

Follow school instructions on hygiene, such as handwashing and sanitising

- children will be expected to wash their hands on entry to school, before eating, and after coughing or sneezing, as well as at certain times of the day, such as before using computing equipment, after break time, before and after using resources/equipment
- if a child needs to wash their hands and hot water and soap is not available, for example, when on the field, hand sanitiser will be used.
- children will be expected to wash their hands in accordance with the government's guidance on twenty second hand washing.
- children must use allocated sinks and toilets to minimise contacts

Follow instructions on who pupils can socialise with at school

- in accordance with government guidance, children have been assigned 'social bubbles' – their year group. Children must remain in these groups throughout the school day, which includes during all break times and lunch times.

Movement around the school and restrictions in areas used

- teachers will clearly explain to their 'bubble'/class, which areas are designated to their group. Children will be expected to remain within these areas.
- children will need to keep to social distancing as they move from one area to another (e.g. the classroom to their field area).
- children will need to keep to a one-way system along the corridors.
- in the event of queuing, for example, to leave the classroom, then the children will be asked to socially distance (in year groups where this is age-appropriate).
- children will only use outside areas designated to their 'bubble'/class (all groups of children have outdoor areas available to use regularly for breaks, additional exercise and for learning throughout the day).

Expectations about sneezing, coughing, tissues and disposal

- each child will be asked to follow a 'catch it, bin it, kill it' approach if coughing, sneezing or wiping their nose.
- each child will be encouraged to avoid touching their mouth, nose and eyes with hands.

Expectations if feeling unwell

- children will be expected to tell an adult if they are experiencing any symptoms of Coronavirus (symptoms as listed in current government or NHS guidance).
- a child who is experiencing symptoms of Coronavirus will wait in a separate room with a member of school staff until collection by parents; procedures for testing outlined in the school's risk assessment and detailed in government guidance will be strictly adhered to.

Expectations regarding equipment

- children will not bring toys or equipment into school to minimise the spread of the virus.
- children will be responsible for taking their drinking bottle home each day and returning it, cleaned and filled, to school.
- bottles must be named clearly; parents must recheck for the child's name after washing.
- children will be provided with their own pencils and equipment in school and will not be asked not to share stationery.
- any shared learning resources, such as counters for maths, will be thoroughly cleaned by staff if they are needed by another child or 'bubble'; transfer of resources will be kept to as minimal a level as possible.

Expectations regarding break times and lunch times

- school staff will clearly explain to the children where they are able to play. Children must not play in any other area.
- dependent on the age group, children in each 'bubble' will play games which enable them to remain socially distanced.
- in line with government guidance, contact sports will not be played.
- children will only play with their class/bubble's designated play equipment

Use of toilets

- school staff will encourage regular use of the toilets to try to minimise queuing around break times or dinner times.
- children will have access to a toilet when needed.
- children will be assigned toilets and sinks to use and must only use these during the school day; responsible behaviour will be expected at all times, and children will be expected not to exceed the numbers stated in each toilet area.
- children must only use the toilet that has been allocated to their 'bubble.'

Unacceptable behaviour

- coughing or spitting at, or towards, any other person will not be tolerated and a child will not be able to remain in school if this is carried out purposely.

Home learning

- in the event that a child needs to continue to learn at home, learning opportunities will continue to be provided. We politely ask that children and parents adhere to the guidance about contacting teachers to ensure that workload for staff who are teaching in school and providing learning at home, is manageable.
- children and parents must remain respectful to teachers at all times when communicating in relation to remote education

Wellbeing

- to support the children during the full re-opening and beyond this, they will take part in daily activities to support wellbeing, such as mindfulness activities and breathing exercises.
- the school's pastoral lead and PSHE lead will support teachers in providing timely and age-appropriate activities which promote positive behaviour and wellbeing.
- the pastoral lead will work with parents, teachers and children to support individuals through short-term programmes as required; the help of external agencies will be sought as appropriate.
- all year groups will continue to prioritise Digital Literacy learning to ensure that the children keep developing the knowledge, understanding and skills needed to keep safe online should the need to learn online arise.

Lessons

- There are changes which are necessary responses to the government's guidance for practice in school. These will be clearly explained by the teachers and children will be expected to follow new routines and ways of conducting themselves; for example, contact sports cannot take place under the current guidance and children will be expected to use quiet (or their 'inner') voices when taking part in class activities, such as chanting in music.

Children with challenging, unsafe or risky behaviour

- individual behaviour plans and risk assessments will be put into place for any child who requires this support; these will include any reasonable adjustments that can be made and which do not adversely impact the health, wellbeing or safety of another child, parent or member of staff. These will be shared with the child, the child's parents/carers and staff in school as necessary.
- refer also to the 'Sanctions' section below.

It is recognised that the application of rewards and sanctions must have regard to the individual situation and individual pupil, as well as the needs of all of those within school and the individual's social bubble, and that the school is expected to exercise discretion in their use.

Changes to the rewards systems

- teachers will continue the school's positive approach through regularly rewarding for many different reasons, including:
 - positive attitudes and acts of kindness towards others and the school community
 - good and exemplary levels of behaviour
 - positive attitudes towards learning, including high levels of effort, attentiveness, resilience and enthusiasm
 - high standards of learning (appropriate to the individual)
- although there may be some types of reward or celebrations which cannot be used (for example, achievement cards given out in collective worship), those which can be continued without risk will continue.

- the senior leadership team will continue to use class assemblies to ensure that children receive certificates and recognition for their achievements, both academic and in terms of exemplary attitudes and behaviours.

Changes to the sanctions systems

- although positive reinforcement of good behaviour is always the first way in which behaviour issues are dealt with, the school recognises that sanctions are sometimes required. These are employed to promote positive behaviour and to ensure a safe and positive learning environment.
- the sanctions outlined in the school's Behaviour Policy will continue to be adhered to where possible. Some alterations are required in order to ensure that children remain within their 'social bubble'. Children will not, for example, be sent to a member of the leadership team. A member of the SLT will be notified of incident regarding behaviour.
- if a child acts in a way in which others or themselves are put at risk of harm either physically or mentally, a class teacher will take swift action and the parents will be contacted. If a child's behaviour poses a risk to themselves or to others, the child will be asked to have time at home whilst a behaviour plan is reviewed or drawn up.
- the 'Graduated Response' as recorded in the school's Behaviour Policy, may take place over a shorter timeframe if the headteacher considers the behaviour to be adversely risking other children's health or wellbeing.